

# CALIFORNIA-NEVADA UNITED METHODIST FOUNDATION

## FEASIBILITY STUDY AGREEMENT

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2006 by and between **United Methodist Church of, CA** (the "Church") and **The California-Nevada United Methodist Foundation** (the "Foundation"). In consideration of the mutual covenants, promises and agreements set forth herein, the parties do hereby agree and contract as follows:

1. In order to lead the Feasibility for Capital Campaign Study, The Foundation hereby agrees to provide the primary direction and leadership to the local study. The Foundation Consultant(s) will be assigned specific responsibilities as follows:
  - a. To establish a calendar for the study.
  - b. To oversee and assist in writing and developing program materials for the study.
  - c. To use the results of the study to evaluate the giving potential of the congregation for a capital campaign and establish the financial goals.
  - d. To assist in the selection of interviewees and the process for conducting the study.
  - e. To conduct the interviews.
  - f. To provide instruction for all members of the Study Committee and to provide them with materials and/or copy necessary for carrying out their responsibilities. The Foundation staff member will serve as supervisor for this group throughout the Feasibility Study.
  - g. To train all volunteers in the performance of their responsibilities, and to supervise the preparation of related materials. The responsibilities of these volunteers will include: compiling the list of persons to interview, contacting persons for their participation, scheduling the interviews, sending the interviewees information to preview before the interview, hosting during the interviewing process, sending thank you notes to those who participate in the interview.
2. The Executive Director of the Foundation will provide coordination of the assigned Consultant(s) and monitor the completion and evaluation of services provided under this Feasibility Study Agreement.
3. In consideration for these services, the Church will pay to the California-Nevada United Methodist Foundation \$1,000.00 per day, **not to exceed \$\_\_\_\_\_**, plus actual out-of-pocket expenses to be paid by the Church for the Foundation staff services. This contract becomes valid with an initial payment of \$1,000.00 at signing of contract; the balance will be billed and due when the Feasibility Study report is received by the Church.

The Church will be responsible for no other charges related to the Foundation services except for the cost of collating interview results and any out-of-pocket expenses contracted for or requested by the Church, including expenses for printing, mailing, and other related items which are a necessary part of the Feasibility Study.

**United Methodist Church  
, CA**

**California-Nevada United Methodist Foundation  
West Sacramento, CA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Executive Director